Beechoak Farm Montessori Pre-school

Safeguarding children

1.8 Incapacitated parent/ carer

Policy Statement

Incapacitated refers to a condition which renders a parent or carer unable to take responsibility for their child; this could be at the time of collecting their child from the setting or on arrival. Concerns may include:

appearing drunk

appearing under the influence of drugs

demonstrating angry and threatening behaviour to the child, members of staff or others

appearing erratic or manic

Informing

If a member of staff is concerned that a parent displays any of the above characteristics, they inform the designated safeguarding person/ manager as soon as possible.

The designated safeguarding person/ manager assesses the risk and decides if further intervention is required.

If it is decided that no further action is required, a record of the incident.

If intervention is required, the designated safeguarding person/ manager speaks to the parent in an appropriate, confidential manner.

The designated safeguarding person/ manager will, in agreement with the parent, use emergency contacts listed for the child to ask an alternative adult to collect the child.

The emergency contact is informed of the situation by the designated safeguarding person/ manager and of the setting's requirement to inform social care of their contact details.

If there is no one suitable to collect the child social care are informed.

If violence is threatened towards anybody, the police are called immediately.

If the parent takes the child from the setting while incapacitated the police are called immediately and a referral is made to social care.

Recording

The designated safeguarding person makes a record of the event, which is stored on the child's file.

Further updates/notes/conversations/ telephone calls are recorded.

This policy was adopted by staff at Beechoak Farm Montessori preschool.
Held on 2nd December 2025
Date to be reviewed December 2026
Signed on behalf of Beechoak Farm Montessori by

Charlotte Muggleton & Hayley Majeika
Proprietor Manager